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## Disclosure Information for Patients

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**Legal basis:** Article 13 Clause 1-2 and Article 26 Clause 2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, EU Official Journal 119, p. 1)

1. Your personal information is controlled by Szpital Zakonu Bonifratrów św. Jana Grandego w Krakowie sp. z o.o. / Brothers Hospitallers of Saint John of God Hospital in Krakow, entered in the National Court Register kept by the District Court for Kraków-Śródmieście under KRS number 0000338856, hereinafter referred to as Personal Data Controller. The Personal Data Controller can be contacted at the address for correspondence: ul. Trynitaraska 11, 31-061 Kraków, by e-mail at: szpital@bonifratrzy.krakow.pl or by phone at: 12 3797120.
2. You can also contact the Personal Data Controller via the appointed Data Protection Officer – Janusz Czauderna, at iod@bonifratrzy.krakow.pl.
3. Your data is processed for the purposes of health protection, provision and management of medical services, and treatment. The legal basis for the processing of your data includes: General Data Protection Regulation (GDPR) – Article 6 Clause 1 Letter c and d (processing of data not included in any specific category), Article 9 Clause 2 Letter c and h (processing of data belonging to a specific category – sensitive data), in conjunction with Act of 6 November 2008 on patient rights and Ombudsman of Patient's Rights, Act on healthcare institutions, and Act on publicly financed health care.
4. Your personal data is processed solely for the abovementioned purposes. Your personal data shall not be provided to any other recipients, apart from relevant legally authorized organizations, i.e. companies delivering maintenance services of teletechnical and medical equipment that collect or process data featuring information that identifies you, suppliers of medical and accounting software, analytical laboratories, specialist healthcare institutions delivering services to the Personal Data Controller, and entities that responsible for retaining or disposing of documents. A detailed list of authorized entities shall be made available on request, according to the relevant provisions of law in force.
5. The Personal Data Controller does not intend to transfer your data to any third countries or disclose it to any international organizations.
6. Your data shall be retained for no more than necessary, for the period indicated in the relevant provisions of law: the Act of 6 November 2008 on patient rights and Ombudsman of Patient's Rights, i.e. for the period of 20 years from the end of calendar year in which the last entry was made, except for:
  - a) medical records in the event of patient death as a result of body injury or intoxication; in this case, the records shall be stored for the period of 30 years from the end of calendar year in which the patient died,
  - b) medical records that include data necessary to keep a track of blood and blood products; in this case, the records shall be stored for the period of 30 years from the end of calendar year in which the last data entry was made,
  - c) X-ray images stored outside the patient's medical records shall be retained for the period of 10 years from the end of calendar year in which the images were made,
  - d) referrals for examinations or doctor's prescriptions shall be retained for the period of 5 years from the end of calendar year in which the medical service specified in the referral or prescription form was delivered, and in the event that the medical services was not delivered because of patient absence – for the period of 2 years, unless the patient collected the referral,
  - e) medical records of pediatric patients below 2 years of age; these records shall be retained for 22 years.
7. You have the right of access to and the right to rectify and update your data, and to restrict the processing of your data by your Personal Data Controller. The principles of accessing medical records are defined in the Polish law, specifically in the provisions of the Act on patient rights and Ombudsman of Patient's Rights.
8. With regard to the processing of your personal data by the Personal Data Controller, you have the right to lodge a complaint to a supervisory authority if you believe your personal data are processed by the Personal Data Controller in violation of GDPR.
9. Disclosure of your personal data is voluntary but is a statutory requirement and applies to every patient for whom the purposes listed in Clause 3 are implemented. If you intentionally refuse to share your data, the purposes listed in Clause 3, including any medical services, may not be executed.
10. The Personal Data Controller shall not process your personal data by automated means, including by means of profiling.